



In compliance with the Americans with Disabilities Act, if you require a modification or accommodation to participate in this meeting, including the availability of assistive listening devices or agendas in alternative formats, please contact the First 5 Kings County Children and Families Commission's office at (559) 585-0814 (California Relay 711) at least 48 business hours prior to the start of this meeting.

Meeting Minutes

June 7, 2022

3:00 PM

Virtual Meeting via Zoom

KINGS COUNTY CHILDREN & FAMILIES COMMISSION (FIRST 5 COMMISSION) PUBLIC MEETING PROTOCOL IN RESPONSE TO CORONAVIRUS COVID-19

California Governor Gavin Newsom signed into law AB 361 on September 16, 2021, relating to the convening of public agency meetings via teleconference in light of the COVID-19 pandemic. Pursuant to AB 361, the First 5 Commission will allow the First 5 Commissioners, Commission staff and interested members of the public to attend the meeting telephonically or by the Internet, and to participate in the meeting to the same extent as if they were present at the Kings County Department of Public Health. Members of the public who choose to attend the meeting virtually, using certain digital or landline phones, may listen to the audio broadcast of the meeting, but will not be able to comment during the meeting.

Members of the public who wish to participate in the meeting can do so via the worldwide web, through the Zoom application, or by telephone. Members of the public who participate via their computers or through the Zoom app, may provide public comment at the meeting by using the "Raise Your Hand" function. Public comment will be limited to two (2) minutes during the "Unscheduled Appearances" section of the meeting. Public comment will not be available via phone. All others who wish to submit comments may only do so as outlined below.

Web Access: To access the meeting via computer, please go to

<https://us06web.zoom.us/j/87015996813?pwd=RFFxeUk2VW5HWTRYL3dqONKtWZkUT09>

- You may also participate from your smart phone by downloading the **Zoom app** to your smartphone. After opening the app, click on **Join Meeting**, and then enter the meeting information. **Meeting ID: 870 1599 6813; Passcode: 055927**
- If you have trouble logging in through the Internet, you may join the meeting via telephone by calling **(669) 900-6833**, then enter **Meeting ID: 870 1599 6813; Passcode: 055927**
- For members of the public who wish to participate, but are unable to do so virtually, you may submit written comments on any matter within the Commission's subject matter jurisdiction, regardless of whether it is on the agenda for Commission consideration or action, and those comments will be entered into the administrative record of the meeting. To submit written comments by U.S. Mail or email for inclusion in the meeting record, they must be received by the First 5 Program Officer no later than 9:00 a.m. on the morning of the noticed meeting. To submit written comments by email, please forward them to Clarissa.Ravelo@co.kings.ca.us. To submit such comments by U.S. Mail, please forward them to:

Program Officer, First 5 Commission, 330 Campus Dr. Hanford, CA 93230

Call to Order & Welcome Meeting called to order at 3:03pm

Commissioners Roll Call

Staff advised the Commission that Wendy Osikafo, the new Director of KCHSA was present and available to replace Sanja Bugay on the Commission.

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske			X
Wendy Osikafo	X		
Todd Barlow	X		
Dr. Lisa Lewis	X		

Quorum established.

P. 004 2022-06-113 Findings related to AB361 (Public Meeting Protocol in Response to COVID-19 Pandemic)

Staff introduced the item. No discussion/comments made.

<u>2022-06-113 Findings related to AB361 (Public Meeting Protocol in Response to COVID-19 Pandemic)</u>				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske				X
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Review and Modification to Agenda

No discussion

Opportunity for Public Comment

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda.

Speakers are limited to two minutes. Please state your name before making your presentation.

No comments

Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

P. 007 **2022-06-114 Approval of Minutes: April 5, 2022 Commission Meeting**

P. 014 **April 2022 Fiscal Report**

No discussion occurred.

2022-06-114 Consent Calendar				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske				X
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Action Items

P. 017 **2022-06-115 Commission Meeting Schedule for FY 2022/2023:** Commission to review, discuss and consider approving the FY 22/23 schedule and location

Staff introduced the item. No discussion ensued.

2022-06-115 Commission Meeting Schedule for FY 2022/2023:				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske				X
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

P. 020 **2022-06-116 2020-2025 Strategic Plan Update:** Commission to review, discuss and approve the 2020-2025 First 5 Kings County Strategic Plan update, for submission to First 5 California

Staff introduced the item, advising the Commission that at the current rate of spending, and should SB793 (Flavored Tobacco Ban) be upheld, the Commission's fund balance will fall below 25% of the anticipated incoming revenues. Staff will provide an updated 5-year plan once a determination has been made. No discussion ensued.

2022-06-116 2020-2025 Strategic Plan Update:				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Lewis			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Sanja Bugay	X			
Todd Barlow	X			
Dr. Lisa Lewis	X			

Informational Agenda Items

P. 067 **3rd Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 21/22.

Staff reported on the item, and advised the Commission of the grantees’ continued efforts to provide services and programming to the community. Alternate methods to ensure safety are offered when appropriate. No discussion ensued.

P. 070 **Spotlight on Service:** Staff from Kings Community Action Organization will present an overview of the funded project, Kettleman City Family Resource Center.

KCAO’s Resource & Referral Manager April Hatfield provided a presentation on their programming since July 2021. Commissioner Barlow indicated that he appreciated the data on duplicated deliverables, because that speaks to participants returning for services. No other discussion ensued.

P. 081 **Staff Report:** April and May 2022

Staff pointed out the staff report in the agenda packet, and proceeded to discuss upcoming projects: Resource Fair/Car Seat Event in August; Renewal of the Home Visitation Contract between Public Health and Human Services and Home Visiting Coordination contract extension, both which will bring in some revenue to cover a portion of the Program Officer’s salary/benefits; conversations with First 5 Fresno to bring a Group Prenatal Care model to Kings County; Support for the regional application for the Regional Family Support RFA; Program Officer’s participation in the First 5 Association’s Leadership Cohort.

Future Agenda Items

August 2022

- Minutes from June 7, 2022 Commission Meeting
- June 2022 Fiscal Report
- Final Grantee Achievement Report
- Spotlight on Service: United Cerebral Palsy’s Parent & Me and Special Needs programs
- Staff Report – June-July 2022

Commissioner Comments

No comments were made.

Review Next Meeting Date & Adjournment

- August 3, 2022 at 3:00 PM

The meeting was adjourned at 3:44pm.

Public Comment is Taken on Each Agenda Item

Please note that the order in which the agenda items are considered may be subject to change.

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the First 5 office: **330 Campus Drive, Hanford, CA 93230**. Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.*