



460 Kings County Drive, Ste. 101 • Hanford • CA • 93230 • (559) 585-0814

Date of Meeting: April 1, 2025

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# **Study Session**

**Executive Director/  
Program Manager Report**

**February – March 2025**



## Executive Director/Program Manager Report February-March 2025

### Program Officer Report

- **Administrative Activities**
  - Strategic Plan – Planning sessions (biweekly); Parent Survey Development
  - Regional Home Visiting Technical Assistance workgroups (Collaborative & Fiscal Mapping – monthly)
  - First 5 Association ED Meeting (monthly)
  - First 5 Central Valley Regional ED Meeting (monthly)
  - KCDPH Accreditation – Workforce Development & Staff Retention domain (bimonthly – on hold until Spring 2025)
  - KCDPH Senior Leadership
  - KCDPH Equity Coordination
  - Training – FSU Management Training Series; COK Workplace Violence Prevention Plan Training, DPIL Book Ordering System
- **Dolly Parton Imagination Library** – Initial plan was to do a soft launch through upcoming Spring events; Interested Parents & Children report showed 380 parents & 440 children, so a decision was made to open the Book Ordering System. Registrations were processed on April 1, with 528 active children, 10 graduated and 1 address flagged.
- **Help Me Grow Regional Partnership Agreement** – Initial draft agreement reviewed and approved by County Counsel and Risk Management. Received final draft with other parties' edits.
- **Strategic Plan Update** – Key informant interviews have been completed, and the Parent Survey was released in February. Program Manager and Evaluation Consultant met biweekly in February to monitor status and progress.
- **Local Data System** – we have had several TA sessions with the company and are continuing to use the system to make sure it will meet the data reporting and collection needs of the funded partners, as well as for state reporting.
- **Medi-Cal Managed Care Plans' MOU with First 5** - We held a joint meeting on December 6 with all 3 MCPs to discuss the MOU. A draft was sent to County Counsel for review, and we received their feedback on March 28. We will continue to meet and finalize the MOU, hopefully to bring to the Commission at the June meeting.
- **Children & Youth Behavioral Health Initiative** – in light of the limited time of this grant (June 2026), it is not feasible to subcontract for the home visitation portion of the

grant. We will be submitting a revised Implementation Plan & Budget focusing on the Infant & Early Childhood Mental Health Consultation components of the proposal. I have been participating in all their required trainings, that can be applied to other projects, including their Implementation, Equity, Data Collection & Reporting and Evaluation Collaboratives.

- **Meetings, Webinars and Conferences:**

- DHCS Birthing Care Pathway Event – February 5
- First 5 Association Summit – February 10-12
- State Health Equity Plan Shared Action Planning Workshop – February 13
- Heart of the Valley – Parent Advisory Panel – February 19
- Dolly Parton’s Imagination Library – Regional Coordinator meeting – February 19
- Menopause Project – February 21
- California Birthing Care Pathway Webinar – March 4
- DPIL – Launch Planning Meeting – March 5
- F5 Association – Medi-Cal Learning Community – March 11
- Region 5 IMPACT Hub – March 13
- Youth in Government – March 18
- Strategies TA – First 5 FRC Community of Practice

- **Upcoming Events:**

- Strategies TA Consultation – April 2
- DPIL Participant Signup session for Community Partners – April 7
- First 5 California State Commission Meeting – April 17