



*In compliance with the Americans with Disabilities Act, if you require a modification or accommodation to participate in this meeting, including the availability of assistive listening devices or agendas in alternative formats, please contact the First 5 Kings County Children and Families Commission's office at (559) 585-0814 (California Relay 711) at least 48 business hours prior to the start of this meeting.*

## Meeting Minutes

June 4, 2024

3:00PM

Kings County Human Services Agency – Main Training Room  
1400 W. Lacey Blvd. Bldg. 8 Hanford, CA 93230

**Call to Order & Welcome** Meeting called to order at 3:01pm by Chairperson Lewis.

**Commissioners Roll Call** 4 out of 5 commissioners present.

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske	X		
Wendy Osikafo	X		
Todd Barlow			X
Dr. Lisa Lewis	X		

**Review and Modification to Agenda** None noted.

### **Opportunity for Public Comment**

This portion of the meeting is reserved for people to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda.

**Speakers are limited to two minutes. Please state your name before making your presentation.**

Debbie Gibson, UCP, announced her retirement, and expressed her gratitude to First 5 staff and Commissioners for 20 plus years of support to UCP and the Special Needs community.

**Consent Calendar**

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

**P. 003 2024-06-154 Consent Calendar  
April 2,2024 Commission Meeting Minutes  
April 2024 Fiscal Report**

No discussion noted.

<b>2024-06-154 Consent Calendar</b>				
Motion Made by:	Commissioner Neves			
2 <sup>nd</sup> Motion by:	Commissioner Osikafo			
Motion (Pass/Fail)	<b>PASS</b>			
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow				X
Dr. Lisa Lewis	X			

**Action Items**

**P. 013 2024-06-155 Commission Meeting Schedule for FY 2024/2025:** Commission to review, discuss and consider approving the FY 24/25 schedule and location.

Program Officer Clarissa Ravelo introduced the item, to consider approving the proposed First 5 Kings Commission meeting scheduled for Fiscal Year 2024/2025. She indicated that the proposed schedule follows the current scheduling of Commission meetings on the 1<sup>st</sup> Tuesday of even numbered months at 3pm.

No discussion noted.

<b>2024-06-155 Commission Meeting Schedule for FY 2024/2025</b>				
Motion Made by:	Commissioner Osikafo			
2 <sup>nd</sup> Motion by:	Commissioner Neves			
Motion (Pass/Fail)	<b>PASS</b>			
<b>Commissioner</b>	<b>Aye</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow				X
Dr. Lisa Lewis	X			

P. 016 **2024-06-156 2020-2025 Strategic Plan Update:** Commission to review, discuss and approve the 2020-2025 First 5 Kings County Strategic Plan update, for submission to First 5 California

Ms. Ravelo introduced the item, stating that the main revision for this update is the 5-year Fiscal Plan located on page 31 of the agenda packet. She also relayed that the Focus Area, Goals, and Objectives remain the same, as well as the Funding Plan for the current committed funding. Upon approval of the update, the Plan will be transmitted to First 5 California and the State Controller’s Office.

No discussion noted.

<b>2024-06-156 2020-2025 Strategic Plan Update</b>				
Motion Made by:	Commissioner Neves			
2 <sup>nd</sup> Motion by:	Commissioner Osikafo			
Motion (Pass/Fail)	<b>PASS</b>			
<b>Commissioner</b>	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow				X
Dr. Lisa Lewis	X			

**Informational Agenda Items**

P. 064 **County Certification of Compliance:** Commission to review and discuss ASD-035 County Certification of Compliance Fiscal Year 2024-2025 Funding

Ms. Ravelo reported that local commissions are required to submit the ASD-035 County Certification of Compliance every year by July 1<sup>st</sup> to continue receiving Proposition 10 tax revenue. Commission staff is prepared to submit the required certification form and the documentation, attesting that the Commission has met all components of the Certification. Staff also thanked the Commission for their continued dedication and commitment to serving the Commission and ensuring there’s a quorum to conduct Commission business.

No comments.

P.068 **Regional Central Valley Help Me Grow status update:** Commission to review and discuss staff update on Regional Central Valley Help Me Grow.

Ms. Ravelo provided an update on the partnering with the Regional Central Valley Help Me Grow project. The discussion has resulted with a contracted consultant to help further the discussion and to develop an action plan to put the regional collaboration into motion. First 5 Merced, First 5 Fresno, First 5 Kings and First 5 Madera, in partnership with Children’s Hospital are continuing the discussion to support this project. The proposed share of First 5 Kings is approximately \$20,000 per year with continued exploration of partners to support these endeavors such as the Medi-cal Managed Care Plans.

*Comments:* Dr. Milton Teske inquired about when they are proposing screenings for children, would it be for an earlier age and who they are proposing to.

Ms. Ravelo indicated that the screenings would be for the 0-5 population, and they are currently looking to partner with pediatricians, and to conduct outreach and different events.

P. 088 **3<sup>rd</sup> Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 23/24.

Ms. Ravelo presented the 3<sup>rd</sup> quarter grantee achievement report for discussion and review by the Commission. The 1<sup>st</sup> page of the report is an overall summary of each programs' progress. There was an error in the calculation of the Hanford FRC which should be 68%. Commission staff will continue to provide technical assistance to help grantees meet their scope of work. However, there are circumstances outside of their control such as lack of permanent site for Avenal for UCP's programming, low enrollment in classes at the Hanford and Lemoore Family Connection sites or families unable to meet with their home visitor in Kettleman City.

*Comments:* Debbie shared with the group that the eligibility for the Special Needs programs has changed earlier in the year to allow more children to qualify for CVRC, resulting in fewer children staying in their program.

Commissioner Osikafo commented that maybe this could be an opportunity for some bridge program to avoid long wait lists for regional centers. Debbie indicated that this may be something to approach CVRC with.

P. 112 **Spotlight on Service:** Staff from Kings United Way will present an overview of the funded projects, Get Connected!

*Kings United Way presentation summary:* 211 Database Specialist Alma Mora & 211 Coordinator Yvette Moreno presented a summary of the Get Connected project. They relayed that all individuals that call 211 are asked if they have any children 0-5, and if they say they do, they are offered the opportunity to receive additional information about services for their child. They have been promoting the project at Community Events and developed a 1-page flyer that describes FRC services and the address and contact number for the FRCs. Families are provided with referrals and linkages to other service providers, diapers, food boxes and other information requested.

No comments noted.

P. 169 **Staff Report:** April-May 2024

Program Officer Ravelo provided a summary of projects Commission staff have been working on listed on page 123 of the agenda packet. Some of the projects include transitioning oversight of the CalWORKS/CAPCC Home Visitation contract to another program manager within Public Health starting June 10<sup>th</sup>. However, Ms. Ravelo will continue to assist with the transition. Ms. Ravelo shared about the structural fire at Public Health, necessitating alternate locations for Commission meetings, as well as the Car Seat Tech training. Arrangements were able to be made for the training to be held at West Hills College Lemoore. There are 11 out of the 15 spaces filled. Commission staff will provide a brief presentation at the WIC Community Baby Shower scheduled on June 27<sup>th</sup>. Ms. Ravelo noted that this will be Dr. Lewis' last Commission meeting as the Chairperson. Commissioner Osikafo will take

over the Chairperson position at the August meeting, with Dr. Teske as Chair-elect. Ms. Ravelo also announced that Alexis has taken a position with Human Services, so this will be her last meeting as well.

No Commission or public comments.

### **Future Agenda Items**

#### August 2024

- Minutes from June 4, 2024 Commission Meeting
- June 2024 Fiscal Report
- Final Grantee Achievement Report
- Spotlight on Service: Recreation Association of Corcoran's Family Resource Center program
- Staff Report – June-July 2024

### **Commissioner Comments**

No Commissioner Comments.

### **Review Next Meeting Date & Adjournment**

- Chairperson Lewis reviewed the next Commission meeting that will be held on August 6, 2024 at 3:00 PM. The meeting was adjourned at 4:06pm.

### **Public Comment is Taken on Each Agenda Item**

**Please note that the order in which the agenda items are considered may be subject to change.**

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the First 5 office: 330 Campus Drive, Hanford, CA 93230. Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.*