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Meeting Agenda MINUTES

June 6, 2023

3:00PM

Kings County Department of Public Health
330 Campus Drive Hanford, CA 93230

Call to Order & Welcome Meeting called to order at 3:01pm.

Commissioners Roll Call 4 out of 5 Commissioners present; Quorum established.

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske	X		
Wendy Osikafo	X		
Todd Barlow	X		
Dr. Lisa Lewis		X	

Review and Modification to Agenda None noted.

Opportunity for Public Comment

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda.

Speakers are limited to two minutes. Please state your name before making your presentation.

No public comments.

Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

P. 003 **2023-06-130 Consent Calendar**
April 28, 2023 Commission Meeting Minutes
April 2023 Fiscal Report

No discussion ensued.

2023-06-130 Consent Calendar				
Motion Made by:	Teske			
2 nd Motion by:	Osikafo			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis				X

Action Items

- P. 015 **2023-06-131 Election of FY 2023-2024 Chair Elect:** Commission to review, discuss and vote on a Commission Chair-elect for FY 2023-2024.

Program Officer Clarissa Ravelo introduced the item, describing the policy requiring annual election of a Chair-elect and their typical duties. The nomination committee nominated Commissioner Wendy Osikafo for the position. Chair Neves stated that Commissioner Lewis will take the Chair position at the next Commission meeting.

2023-06-131 Election of FY 2023-2024 Chair Elect				
Motion Made by:	Barlow			
2 nd Motion by:	Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis				X

- P. 017 **2023-06-132 Commission Meeting Schedule for FY 2023/2024:** Commission to review, discuss and consider approving the FY 23/24 schedule and location

Ms. Ravelo introduced the item, relaying that it is the Commission’s policy to schedule all the meetings for the Fiscal Year. No other discussion ensued.

2023-06-132 Commission Meeting Schedule for FY 2023/2024				
Motion Made by:	Osikafo			
2 nd Motion by:	Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis				X

P. 020 **2023-06-133 2020-2025 Strategic Plan Update:** Commission to review, discuss and approve the 2020-2025 First 5 Kings County Strategic Plan update, for submission to First 5 California

Ms. Ravelo introduced the item, highlighting certain areas including the updated 5-year Fiscal Plan that reflects the upholding of the Flavored Tobacco Ban. Commission was also advised that a new funding cycle will begin in FY25/26, with Commission staff initiating the contracting & procurement process in FY 24/25 to avoid any break in services between the funding cycles.

Commissioner Osikafo noted that there was an issue with numbering on the Strategic Plan. Ms. Ravelo stated that she will review the document and ensure that numbering is correct prior to submission to First 5 California.

2023-06-133 2020-2025 Strategic Plan Update				
Motion Made by:	Osikafo			
2 nd Motion by:	Todd			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow	X			
Dr. Lisa Lewis				X

Informational Agenda Items

P. 068 **3rd Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 22/23.

Ms. Ravelo provided a summary of the report and indicated that although some of the objectives may seem like some objectives may not be achieved, the overall number of unduplicated participants is higher compared to the same time last year.

P. 071 **Spotlight on Service:** Staff from Recreation Association of Corcoran will present an overview of the funded project, Corcoran Family Resource Center.

Ana Cortes from the CFRC presented on activities that have occurred over the past year (powerpoint presentation included in agenda packet). Commissioner Osikafo inquired about the availability of brochures or calendars for distribution and noted that they have a Welfare to Work office in Corcoran that could distribute the information to their clients, which they may already do. Ana stated she was not aware and will connect with that office.

P. 083 **Staff Report:** April and May 2023

Ms. Ravelo stated that staff activities are listed on the staff report found on page 84 of the packet. She shared with the Commission that the Regional HV TAC RFA draft application received a 164 out of 170 points, and a final decision should be coming out regarding the application. Ms. Ravelo spoke about the regional Help Me Grow project to explore ways to increase participation amongst the Central Valley First 5's. Ms. Ravelo reached out to RSUSD's Family Engagement Center team regarding FRC services for the 0-5 population. At this time, RSUSD may not be able to staff an FRC. Other options to bring FRC/school readiness activities for Avenal will be brought to the Commission in the future. Ms. Ravelo also highlighted that Kings is 1 of 9 counties that are distributing New Parent Kits to at least 50% of their newborn families. Kits are distributed to Adventist Health's Birthing Center, FRCs, health clinics and other entities that are willing to distribute the Kit.

Chair Neves discussed the Future Agenda Items

August 2023

- Minutes from June 6, 2023 Commission Meeting
- June 2023 Fiscal Report
- Final Grantee Achievement Report
- Spotlight on Service: Kings Community Action Organization's Kettleman City Family Resource Center program
- Staff Report – June-July 2023

Commissioner Comments

Commissioner Osikafo stated that it seems like everyone has more breathing space at this time. Commissioner Barlow relayed that the school year is winding down. Some discussion occurred regarding standing water and mosquitoes. Chair Neves expressed that he has enjoyed being the Chair this year and that it will be his last meeting as the Chair. Commissioner Lewis will be taking the helm as the Chair at the next Commission meeting.

Review Next Meeting Date & Adjournment

- Chair Neves reviewed the next Commission meeting that will be held on August 1, 2023 at 3:00 PM, location to be announced, depending on any state or health orders regarding public gatherings at the time. The meeting was adjourned at 3:33pm.

Public Comment is Taken on Each Agenda Item

Please note that the order in which the agenda items are considered may be subject to change.

Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the First 5 office: 330 Campus Drive, Hanford, CA 93230. Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.