



In compliance with the Americans with Disabilities Act, if you require a modification or accommodation to participate in this meeting, including the availability of assistive listening devices or agendas in alternative formats, please contact the First 5 Kings County Children and Families Commission's office at (559) 585-0814 (California Relay 711) at least 48 business hours prior to the start of this meeting.

Meeting Minutes

February 13, 2024

3:00 PM

Kings County Human Services Agency
1400 W. Lacey Blvd. Hanford, CA 93230
Building 12 – Omega Conference Room

Call to Order & Welcome Meeting called to order at 3:05pm by Chairperson Lewis.

Commissioners Roll Call 5 out of 5 commissioners present.

Commissioner	Present	Absent	Joined Meeting After Roll Call
Joe Neves	X		
Dr. Milton Teske	X		
Wendy Osikafo	X		
Todd Barlow			X
Dr. Lisa Lewis	X		

Review and Modification to Agenda

Discussion: None

Opportunity for Public Comment

This portion of the meeting is reserved for persons to address the Commission on any matter not on this agenda but under the jurisdiction of the Commission. Commissioners may respond to statements made or questions posed. They may ask a question for clarification; make a referral to staff for factual information or request staff to report back to the Commission at a later meeting. Also, the Commission may take action to direct staff to place a matter of business on a future agenda.

Speakers are limited to two minutes. Please state your name before making your presentation.

Public Comment: None

Consent Calendar

All items listed under the consent calendar are considered to be routine and will be enacted by one motion if no member of the Commission or audience wishes to comment or ask questions. If comment or discussion is desired by anyone, the item will be removed from the consent agenda and will be considered in the listed sequence with an opportunity for any member of the public to address the Commission concerning the item before action is taken.

P. 003 **2024-02-144 Consent Calendar**
December 5, 2023 Commission Meeting Minutes
December 2023 Fiscal Report

No discussion noted.

2024-02-144 Consent Calendar				
Motion Made by:	Commissioner Neves			
2 nd Motion by:	Commissioner Teske			
Motion (Pass/Fail)	PASS			
Commissioner	Aye	Nay	Abstain	Absent
Joe Neves	X			
Dr. Milton Teske	X			
Wendy Osikafo	X			
Todd Barlow				X
Dr. Lisa Lewis	X			

Action Items

- P. 014 **2024-02-145 Establish a Nomination Committee for 2024-2025 Chair Elect:** The Chair will create a subcommittee that will be charged with nominating a Chair elect for FY 2024-2025.

Program Officer Clarissa Ravelo introduced the item, describing that the Chairperson will appoint a nominating committee to propose candidates for election to the Chair-elect at the April meeting. Commission staff will confirm with the candidate that they are able and willing to fill the position, prior to the April meeting. The Chair-elect shall act in the absence of the Chairperson and will serve the subsequent year as Chairperson.

2024-02-145 Establish a Nomination Committee for 2024-2025 Chair Elect	
Commissioner	Appointed to Nomination Committee by Chair
Joe Neves	
Dr. Milton Teske	
Wendy Osikafo	X
Todd Barlow	X
Dr. Lisa Lewis	

Informational Agenda Items

- P. 016 **Annual Evaluation Report:** Commission to review and discuss the evaluation of funded projects for FY 22/23 presented by Evaluation, Management & Training (EMT).

EMT external evaluator presentation summary: Victoria Cassel presented a PowerPoint to the group. The presentation provided demographic and quantitative data on the populations served by each of the funded partners. Ms. Cassel indicated that it should be noted that the significant drop in number of children served was related to the backpack distribution. She also provided results of surveys conducted with CARES participants.

Comments: Commissioner Osikafo shared that the local managed care plans won't use Unite Us, they use a different platform, Find Help. And the providers won't want to use 2 different platforms. Continued discussion ensued regarding strengthening the FRC's, partnering them with other providers (i.e. co-locating). Yvett Oliveira with Kings United Way stated that their organization has conducted grant-writing workshops, perhaps they could offer it again if there's an interest.

P. 048 **Spotlight on Service:** Staff from United Cerebral Palsy of Central California will present an overview of the funded projects, Parent & Me and Special Needs.

UCP staff presentation summary: Debbie Gibson, Children's Services Director with United Cerebral Palsy started off her presentation with stories about some of the families they have served, as well as her own personal story about her son who used to receive services from UCP and is now an adult working as a behaviorist. Debbie went on to describe the changes in the Parent & Me program since they started in 2003, starting off with classroom services as an early intervention, and conducting home visits. They are utilizing their Master Teacher screenings to refer to KCOE or CVRC. Due to the difficulty in filling some of their positions, they have re-imagined some of their services, and are now creating Parent Mentors to teach other parents soft skills regarding advocacy for their children, and to provide a space for parents to see that there are others with similar circumstances who are doing well. Debbie showed a video presentation of various activities and events that have been held throughout the year and thanked the Commission for continued support of their program.

Comments: None noted at the end of the presentation, but Commissioner Barlow commented on the presentation prior to the meeting adjournment (see Commissioner Comments section on last page).

P. 050 **2nd Quarter Grantee Achievement Report:** Commission to review and discuss the progress of funded projects for FY 23/24.

Ms. Ravelo provided updates on the Quarter 2 progress report in a clearer format. During the last staff report, the Commission requested to present the information in a better format, so assistance from EMT, our external evaluator was requested.

Comments: Several Commissioners indicated that it was a Great format! Commissioner Osikafo appreciated that their feedback was taken into consideration.

P. 053 **First 5 Network:** Commission staff will present an overview of the First 5 Network.

Ms. Ravelo introduced the item, providing an update on the First 5 Network activities. First 5 Associations Executive Director Avo Makdessian, First 5 California's Executive Director Jackie Wong, along with an independent consultant have been in discussions about the Network and it's future. Ms. Ravelo shared the PowerPoint with summary of these discussions, including the original intent of Proposition 10, and the draft Purpose and Vision, shared Priorities, Roles and Expectations of the Network.

Comments: No comments noted.

P. 064 **Staff Report:** December 2023 – January 2024

Program Officer Ravelo provided updates on a variety of activities Commission staff have been involved in since the last Commission meeting. Those activities include serving as Domain 8 lead for Public Health's Accreditation process. Also, providing Reflective Supervision to First 5 Mono's Executive Director for their PAT Home Visitation Program, and preparing for FY 24/25. Ms. Ravelo also gave a brief update on attending the First 5 Association conference in Sacramento a week prior.

Comments: Commissioner Osikafo questioned if Prop 10 does not includes vape tax now? Ms. Ravelo indicated that we started receiving revenue from e-cigarette (vape) tax, but not from cannabis tax. Rebecca Villa (KCOE) stated the proposition didn't include First 5 and a certain amount of time must pass to add others.

Future Agenda Items

April 2, 2024

- Minutes from February 13, 2024 Commission Meeting
- February 2024 Fiscal Report
- Election of Chair Elect for FY 24/25
- Proposed Budget for FY 24/25
- Administrative Cost Limit for FY 24/25
- First 5 California Annual Report FY 22/23
- Spotlight on Service: Kings County Office of Education
- Staff Report: February-March 2024

Commissioner Comments

Commissioner Barlow thanked UCP presenter Debbie Gibson for her sincere speech and stated that personal story shows more impact than just numbers.

Review Next Meeting Date & Adjournment

- April 2, 2024 at 3:00 PM location to be determined. The meeting is adjourned at 4:40 PM.

Public Comment is Taken on Each Agenda Item

Please note that the order in which the agenda items are considered may be subject to change.

*Agenda backup information and any public records provided to the Commission after the posting of the agenda for this meeting will be available for public review at the First 5 office: **330 Campus Drive, Hanford, CA 93230**. Upon a timely request, reasonable efforts will be made to provide such information or records in alternative formats.*